



RESOLUTION

AMENDING THE CITY'S POLICY GUIDELINES FOR SISTER CITY RELATIONSHIPS.

WHEREAS, Resolution 20-298 adopted guidelines for the City and County of Honolulu ("City") that govern the establishment of its sister city relationships ("Sister City Guidelines"); and

WHEREAS, Sister Cities International serves as the national membership organization for sister city programs in nearly 500 communities, with relationships to over 2,000 communities in more than 140 countries; and

WHEREAS, while the Sister Cities International's Affiliation Policy provides for multiple levels of relationships, including sister city relationships, friendship city relationships, and emeritus relationships, the City's Sister City Guidelines only relate to sister city relationships; and

WHEREAS, the City Council ("Council") believes that amending the City's Sister City Guidelines to provide for the establishment and maintenance of friendship city and emeritus relationships, in accordance with Sister Cities International's guidelines, would enhance the sister city program for Honolulu; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that it adopts the following "Sister City Guidelines" to govern the City's sister city and related relationships with other cities:

"SISTER CITY GUIDELINES"

Sister City and Friendship City Criteria Policy

Cities potentially considered for a sister city or friendship city relationship should:

1. Share a direct historical, cultural, or ethnic relationship with the residents of Honolulu;
2. Be similar in population size or character to Honolulu; and
3. Share common public policy goals with Honolulu, including the promotion of business, trade, and tourism, or the mutual exchange of friendship, culture, education, and technology.



RESOLUTION

Friendship City Implementation Policy

To ensure that friendship city relationships with the City and County of Honolulu are lasting and purposeful, the following implementation policies will apply:

1. A friendship city relationship must be established by the signing of Letters of Intent between the Mayor of the City and County of Honolulu and the Mayor or appropriate public official of the proposed friendship city;
2. Friendship city relationships will be established for two-year terms, after which the City Administration must submit a recommendation to the Council to either transition the friendship city into a sister city relationship or terminate the relationship;
3. The terms and conditions for the transition to sister city status must be decided and agreed upon between the two cities within this two-year period. The agreement must contain a program that will be instituted by both cities to make these relationships lasting and purposeful;
4. Following the conclusion of a two-year friendship city relationship, there will be a five-year waiting period before the former friendship city relationship may be considered for renewal;
5. There will be no financial obligation in the establishment of friendship city relationships; and
6. Friendship cities do not count towards the maximum number of allowed sister city relationships per country.

Sister City Implementation Policy

To ensure that Sister City relationships with the City and County of Honolulu are lasting and purposeful, the following implementation policies will apply:

1. The City and County of Honolulu may not have more than 10 sister cities from any one country at any time;
2. The sister city relationship must be established by the adoption of a Council resolution and the signing of a formal agreement between the Mayor of the City and County of Honolulu and the Mayor or appropriate public official of the proposed sister city within two years;



CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. 21-212

RESOLUTION

3. City funds must be appropriated within two years of the signing of the formal agreement establishing the sister city relationship to provide for the exchange of gifts or goodwill missions, and must be appropriated at least once every five years thereafter;
4. The sister city agreement must be executed and an exchange of gifts or goodwill missions must take place within five years of the signing of the formal agreement between Honolulu and the proposed sister city;
5. A resolution must be submitted to the Council for adoption once every five years, following the signing of the formal agreement, for either the renewal of the sister city relationship with a proposed budget, or to transition to the sister city to emeritus status;
6. The failure to implement a formal agreement or to exchange gifts or goodwill missions within this five-year period will result in the automatic transition from sister city to emeritus status; and
7. Sister city summits may not be held by the City any earlier than five years after the date of the City's previous sister city summit.

Emeritus Criteria Policy

It is the policy of the City and County of Honolulu to automatically convert any sister city relationship to an emeritus relationship when the City has failed to execute a sister city agreement or to maintain an active relationship through the exchange of gifts or goodwill missions within the five-year period following the signing of the formal sister city agreement or during any five-year renewal period.

Emeritus Implementation Policy

In the establishment of an emeritus relationship with a city, the following implementation policies will apply:

1. There is no term length for emeritus relationships;
2. Emeritus cities wishing to reinstate their active sister city status with Honolulu may do so after a five year-waiting period and must first apply under the friendship city implementation policy; and



CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. 21-212

RESOLUTION

3. Emeritus cities will not be counted towards the limit of 10 sister cities from any one country at any time."

BE IT FURTHER RESOLVED that the City Administration must submit an annual report to the Council no later than December 31 of each year that summarizes activities and exchanges conducted with each of the City's friendship and sister cities, identifies the status of each friendship and sister city relationship, and includes recommendations for the renewal or termination of friendship and sister city relationships; and

BE IT FURTHER RESOLVED that if the annual report includes a recommendation for the renewal or termination of a friendship or sister city relationship, the City Administration must submit a resolution for the renewal or termination of the friendship city or sister city relationship to the Council no later than June 30 of the following year, and must notify cities of the renewal or termination of their friendship or sister city relationships no later than one month following the adoption of any Council resolution renewing or terminating a relationship; and

BE IT FURTHER RESOLVED that the "Sister City Guidelines" set forth in this resolution shall take effect upon the resolution's adoption and shall supersede the guidelines established in Resolution 20-298; and



CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. 21-212

RESOLUTION

BE IT FINALLY RESOLVED that a copy of this resolution be transmitted to the Mayor, the Managing Director, and the Executive Director of the Mayor's Office of Culture and the Arts.

INTRODUCED BY:

A. Iyola

DATE OF INTRODUCTION:

SEP 13 2021

Honolulu, Hawaii

Councilmembers

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII
CERTIFICATE

RESOLUTION 21-212

Introduced: 09/13/21 By: ANDRIA TUPOLA

Committee: EXECUTIVE MATTERS AND LEGAL
AFFAIRS (EMLA)

Title: AMENDING THE CITY'S POLICY GUIDELINES FOR SISTER CITY RELATIONSHIPS.

Voting Legend: * = Aye w/Reservations

09/13/21	INTRO	Introduced.
09/21/21	EMLA	Reported out for adoption.
		CR-275
		9 AYES: CORDERO, ELEFANTE, FUKUNAGA, KIA'ĀINA, SAY, TSUNEYOSHI, TULBA, TUPOLA, WATERS
10/06/21	CCL	Committee report and Resolution were adopted.
		8 AYES: CORDERO, ELEFANTE, FUKUNAGA, KIA'ĀINA, SAY, TULBA, TUPOLA, WATERS
		1 ABSENT: TSUNEYOSHI

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this RESOLUTION.


GLEN I. TAKAHASHI, CITY CLERK


TOMMY WATERS, CHAIR AND PRESIDING OFFICER